



DEBIT CARD TRANSACTION FORM

Date of Transaction(s): _____ Total amount submitted: _____

Person making purchase: _____

Purchased from:	1	Amount of individual debit:	1
	2		2
	3		3

Event - Date & Venue:		Equipment	
Club Sanctioning Fee		Purchases - Agility Equipment	
Course Copies		Repairs	
Course Reviewer		Shipping	
Facility Rent		Purchases - Other	
Food and Snacks		Multi-Event	
Judge Expenses		Purchases - Equipment	
Meals		Purchases - Other	
Motel		Purchases - Event Supplies	
Travel		Membership Perks (Describe here)	
Judge Fees (1099 eligible)			
Judge Gift			
Other			
Petty Cash			
PortaPotty Rental			
Ribbons and Awards			
Sanctioning Fees (per run)		Memorial Plaques	
Steeplechase PSJ			
Trial Secretary (1099 Eligible)		Seminar	
Trial Supplies		Presenter Fees	
Worker Raffle		Site Fees	
		Other	
Miscellaneous			
Administrative		Social	
Admin Supplies		Annual Meeting	
Postage		Social Supplies	
Computer & Software		Other (Describe here)	
Donations			
Insurance			
Mowing			
Other			
Professional & Legal Fees			
Rent			
Ring Care			
Website			

Describe in detail what you purchased or paid for: _____

Authorized Signature: _____
 (Must be signed by someone other than the purchaser and be either the President, Trial Chair, Committee Chair or an officer of the Club)

Authorized person must sign prior to submission to the treasurer. All supporting receipts must be attached

Give or mail this to CATS treasurer with the appropriate receipts attached.

email questions to canineagilitynh@gmail.com