



The Canine Agility Training Society, Inc.

Check Request Form

If more than one committee is being charged, separate the amounts and designate which committees below.
Where there is more than one option on the same line, circle the correct one.

Date: _____ Total amount of check: _____
 Make check payable to: _____
 Address: _____

Agility Equipment		Miscellaneous (continued)	
Purchases - Agility Equipment		Donations (e.g. books, MHS)	
Repairs		Historian	
Shipping & Handling		Insurance	
Other		Other	
Event - Date & Venue:		Publicity	
Copying, Printing & Postage		Rent	
Dinners (e.g. group, catering)		Arena Care	
Judge		Memorial Plaque	
Airfare		Multi-Event	
Fees		Shipping & Handling	
Food		Purchases - Equipment	
Lodging		Other	
Mileage (# of miles: _____)			
Supervision Fees			
Other (gifts, etc.)			
Other Transportation			
Rentals (truck, tent, etc.)		Seminar	
Ribbons		Presenter Fees	
Shipping & Handling		Site Fees	
Site Fees (e.g. American K9)		Other	
Steeplechase Payouts		Social	
Trial Secretary		Annual Meeting	
Organization Sanctioning Fees		Halloween	
Workers		New Member Party	
Food Concession		Pizza Runs	
Food Under Tent		Seminar Food	
Other (e.g. raffle)		Summer Post Event	
Other (e.g. Judge's Choice)		Other	
Library		Special Projects	
Membership - Welcome Packets, Decals & Other		Training	
Administrative		Instructor Compensation	
Office Supplies			
Postage		Show & Go	
Copies (for BOD, meetings, etc)		Supplies & Copying	
Fees (e.g. accountant, bank)		Other	
Computer related		Other:	
Taxes			
Web Care			
Other			

Describe in detail what you purchased or paid for: _____

Authorized Signature: _____

Committee chairperson must sign prior to submission to the treasurer for payment.

Give or mail to Treasurer with appropriate receipts
 email questions to canineagilitynh@gmail.com

Date paid: _____ Check #: _____