



The Canine Agility Training Society, Inc.

Check Request Form

Date: _____

Total amount of check: _____

Make check payable to: _____

Address: _____

Event - Date & Venue:		Equipment	
Club Venue Fee		Purchases - Agility Equipment	
Course Copies		Repairs	
Course Reviewer		Shipping	
Facility Rent		Purchases - Other	
Food and Snacks		Multi-Event	
Judge Expenses		Purchases - Equipment	
Meals		Purchases - Other	
Motel		Purchases - Event Supplies	
Travel		Membership Perks (Describe here)	
Judge Fees (1099 eligible)			
Judge Gift			
Other			
Petty Cash			
PortaPotty Rental			
Ribbons and Awards			
Sanctioning Fees (per run)		Memorial Plaques	
Steeplechase PSJ			
Trial Secretary		Seminar	
Trial Supplies		Presenter Fees	
Worker Raffle		Site Fees	
Miscellaneous		Other	
Administrative			
Admin Supplies			
Postage			
Computer & Software		Social	
Donations		Annual Meeting	
Insurance		Social Supplies	
Mowing		Other (Describe here)	
Other			
Professional & Legal Fees			
Rent			
Ring Care			
Website			

Describe in detail what you purchased or paid for: _____

Authorized Signature: _____

Committee chairperson must sign prior to submission to the treasurer for payment.

Give or mail this to Kristen Trombly (PO Box 10022, Swanzey, NH 03446) with the appropriate receipts attached.
 email questions to ketrombly68@gmail.com

Date paid: _____

Check #: _____